



July 2017

Welcome to Assumption College School. We are happy to have you join us in The Lion's Den and wish you a successful school year. As you join our school community, you undoubtedly have a number of questions about dates, times and procedures. To assist you, we have answered some of the most common questions.

Item	Note	Extra
First Day of Classes	Tuesday, September 5, 2017	This will be a full day of classes and you are required to be in full uniform.
*Timetables	Timetables will be distributed to students on the first day of school in their homerooms <u>once they have returned their student verification forms (in Grade 9 welcome mailings or Report Card mailings for current students).</u>	<p>Students will be emailed their homeroom teacher and locations on Friday, September 1, 2017.</p> <p>Grade 10-12 students are to report to their homerooms on the first day to receive their full timetables.</p> <p>Grade 9 students will report to the cafeteria where they will meet their homeroom teachers.</p> <p>Step-by-step instructions on how to access your student email are on the back of this page.</p>
Locks & Lockers	<p>Locks: For security reasons, all students <i>MUST use a lock which they have purchased from Assumption College.</i> Locks are purchased at the school office for \$10 beginning August 23rd.</p> <p>Lockers: The Locker Number will be indicated on your timetable.</p>	If you use a lock other than one from the school, it will be cut off the locker and your belongings will be removed and placed in the Vice Principals' office.
Student Agenda	Student agendas will be distributed to all Grade 9s in September.	All school policies and procedures are available on our website www.assumptionlions.com .
School Calendar	The <i>calendar</i> includes important information for students and parents alike.	Student calendars will be available in homerooms on the first day of school.
Student I.D. Cards	Photo Day is on September 21 st . ID cards are issued shortly after. Photo retake day is October 26 th .	<u>All</u> students must have their photo taken for identification purposes, regardless of whether or not they purchase a photo pkg.

Continued

Student Internet Ethics and Acceptable Use Policy Agreement	Board Policy requires that all students must have a signed <i>Student Internet Ethics and Acceptable Use Policy Agreement - Agreement to Comply</i> form on file BEFORE using any school computer equipment. You should have completed this form when you registered. If you have not completed the form, blank forms will be available when you pick up your timetable.	If you do not submit a signed form, you will not be able to use any computer equipment in the school. Once your signed form is submitted, you will be given your computer login and password. This will be found on your timetable.
Transportation	<i>Students who drive themselves must park in the STUDENT PARKING LOT only and MUST have a valid parking permit obtained from the vice-principal's office.</i>	Transportation information for the 2017-2018 school year will be made available to view at www.stsbhn.ca after August 15, 2017. Please check their student portal to determine bus location and time. Bussing concerns should be directed to the TRANSPORTATION DEPARTMENT at 519-751-7532, extension 201.
Uniforms	<ol style="list-style-type: none"> 1. McCarthy Uniform Store, 125 Nebo Road, Hamilton 2. McCarthy Uniform Fit Show July 12th (9:00 am to 3:00 pm) 3. By phone: 1-800-668-8261 4. By fax: 1-416-593-6229 5. On-line: www.mccarthyuniforms.ca 	ACS Used Uniform Shop , located in student cafeteria – available only on Wednesday, July 12th. (9:00 am to 3:00 pm). Items are \$5 per piece, first-come, first-served. Quantities are limited.
Yearbooks	Any student who paid a \$55.00 Activity Fee has already paid for their yearbook.	What happens to my yearbook if I do not return to Assumption the following year? You can still pick it up at the school.
Other	Please call the school at 519-751-2030 if you have questions which must be answered before school begins.	The school has a voicemail system which operates 24 hours a day, 7 days a week. You may leave a message using the system and will have a return call as soon as possible.

Again, welcome to the ACS community. We look forward to having you join us and sharing your journey to realize the goals of our Mission Statement:

Assumption College School is our Catholic learning community where we strive for excellence and we work to become respectful, responsible individuals who are ready to serve our world in the spirit of Christ.

Sincerely,

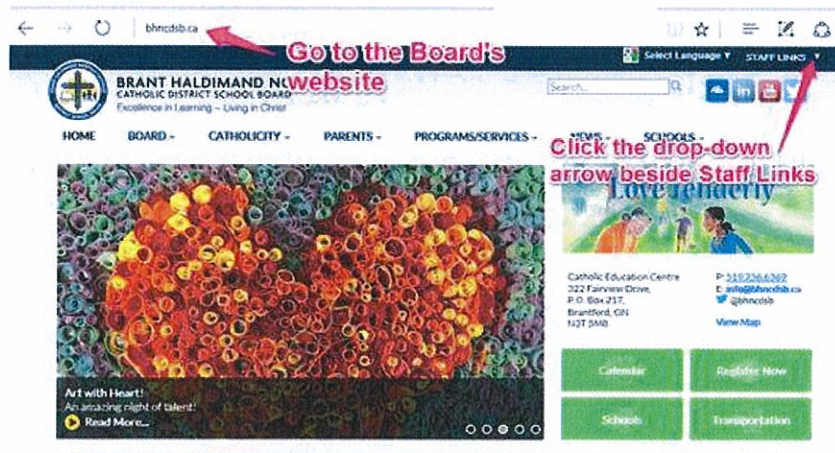
Allison Hayes
Principal

Pat Brophy
Vice Principal

Tara Williams
Vice Principal

All staff and students can access their board-provided email in their Office 365 account this way.

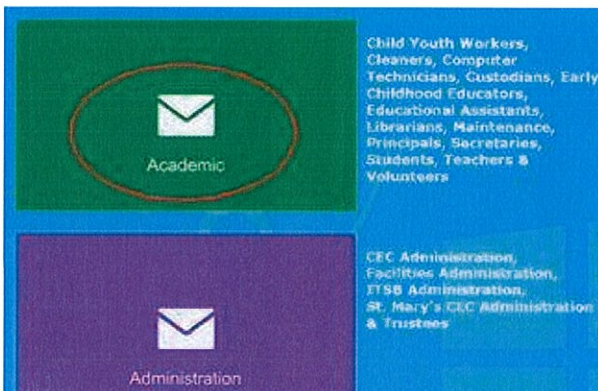
- Launch a browser
- Go to <http://www.bhncdsb.ca/>
- Click the drop-down arrow beside **STAFF LINKS**



- Select **OUTLOOK MAIL** from the list



- Click the link to **Academic** mail



- Sign in using your Board-provided email address and the password you use to log in on a school computer
 - Your email address is simply your username @bhncdsb.ca
 - Example – astudent0402@bhncdsb.ca (the numbers represent the month and year of your birth – in the example, that would be April of 2002)