

**Assumption College School**  
Plagiarism Policy



Plagiarism is the use or close imitation of the language or thoughts of another, without referencing, in order to represent them as one's own original work (Growing Success 151).

Students must understand that submitting work that uses, or is a close imitation, of someone's language or thoughts, without referencing, is considered plagiarism. Assumption College School wants all students to understand the importance of academic honesty and that any form of plagiarism, be it intentional or unintentional, is not acceptable.

**Teaching about Academic Honesty:**

At the beginning of each semester, teachers will review with their students what plagiarism is and the method to reference properly.

**Forms of Plagiarism:**

Regardless of severity, teachers will communicate any incidents of plagiarism to the parents/guardians and a vice-principal. Incidents of plagiarism include:

- the teacher, in his/her professional judgement, identifies significant discrepancies in the quality of a student's work;
- the teacher identifies similarities in one or more students' submissions;
- the teacher is able to match the student's work with its original source (including incidents found using electronic plagiarism-checking software).

**Investigating an Incident of Plagiarism:**

When considering a consequence for plagiarism the teacher and a vice principal will consider the following:

- the "learner profile" of the student (including age, grade and maturity);
- individual circumstances of the student;
- number and frequency of incidents;
- the impact it has on the learning environment;
- information gathered through conversations since the incident.

**Consequences for Plagiarism:**

A consequence for plagiarism may include the following:

- redoing some, or all, of the assignment;
- loss of marks on the plagiarized portion of the assignment;
- a mark of zero on the assignment;
- the Learning Skills of next report card being affected;
- lunch detention(s);
- suspension.