

CODE OF CONDUCT

The Code of Conduct is the result of consultation with the shareholders of the school including students, faculty, staff, parents, senior administrators, and the Board of Trustees. The purpose of the Code is to provide clarity and to assist in providing a safe learning environment.

PROGRESSIVE DISCIPLINE POLICY

In accordance with the Education Amendment Act (Progressive Discipline and School Safety), 2007, a principal shall consider suspension or expulsion for certain activities engaged in by a student while at school, at a school-related activity, or in any other circumstances where engaging in the activity will have an impact on school climate. Our focus is on changing inappropriate, destructive and/or unsafe conduct within a progressive framework.

At Assumption College School, several interventions are used to change behaviour. These include, but are not limited to, a teacher-student conference, teacher-parent contact, and reparation for damages, restorative justice, counselling, detention, and suspension.

BEHAVIOUR	INTERVENTIONS / CONSEQUENCES
<p>CELL PHONES, EARBUDS, AND OTHER ELECTRONIC DEVICES</p>	<p>Cell phones / electronic devices are not to be visible in any classroom. Unless directed specifically by the classroom teacher.</p> <ul style="list-style-type: none"> · Cell phones are to be stored out of view and silenced or powered off. · Teachers may allow the use of cellphones for educational purposes; this is at the discretion of the teacher. · Cell phones are not to be visible or used in washrooms and Phys Ed changerooms. · Cell phones which are visible in any disallowed location will be taken by the teacher and managed through the following progressive discipline steps: If a student refuses to turn over their cellphone they can be directed to the office. <ul style="list-style-type: none"> o First infraction-Stored by teacher for the instructional period and returned to student at the end of the period. Parent contacted by teacher. o Second and subsequent infractions -Student sent to the office with their device for appropriate consequence which may include suspension.
<p>OPPOSITION TO AUTHORITY & RESPECT TO AUTHORITY</p> <p>i.e. failure to comply, failure to give your name to a staff member, refusing to report to the office, not following the directions or instructions given by a staff member</p>	<ul style="list-style-type: none"> · If a student is oppositional or defiant to a staff member, administration will be involved immediately. Discipline and consequences will be up to the discretion of the administrator. · Consequences can range from “in school” discipline to the possibility of suspension. · “In school” discipline can include detentions, loss of privileges, apology to the staff member, etc. · A student’s refusal to give his or her name to a teacher may result in a suspension. · A student’s failure to report to the office when directed may result in a suspension.

<p>TRUANCY</p>	<ul style="list-style-type: none"> · Students must attend all assigned classes. All assemblies and liturgies are an integral part of our Catholic educational curriculum and attendance is expected. · Consequences for truancy can range from “in school” discipline to the possibility of suspension. · “In school” discipline may include detentions, loss of privileges, etc. · A student’s failure to serve “in school” consequences may result in a suspension.
<p>PROFANE LANGUAGE</p>	<ul style="list-style-type: none"> · Profane/inappropriate language (in classroom or hallway) will be addressed by a staff member. The student will be referred to the administration. Discipline and consequences will be up to the discretion of the administrator. · “In school” discipline can include detentions, loss of privileges, apology to teacher, etc. · Profane/inappropriate language directed towards a staff member by a student will result in a suspension.
<p>BULLYING/ HARASSMENT</p> <p>This includes: Cyber-Bullying and any forms of social media, i.e. Twitter, Snapchat, Instagram</p>	<ul style="list-style-type: none"> · All bullying will be referred to administration. · School consequences may apply to incidents that occur outside of school hours that influence the atmosphere of the school. · The administrator will investigate the incident. Consequences and discipline will be left to the discretion of the administrator. · Discipline can range from “in school” consequences to possible suspension and police involvement. · The victim and perpetrator may be referred to the school’s social worker. · The victim and perpetrator may be asked to participate in a restorative justice session.
<p>HALLWAYS</p>	<ul style="list-style-type: none"> · During classes, students should not be in halls. Teacher permission is required for leaving the classroom. · Students on spare should be in the library or cafeteria. · No food or drink in halls. · Students who are oppositional or defiant to a staff member in the hallways will be referred to administration immediately. Discipline and consequences will be up to the discretion of the administrator.
<p>VANDALISM</p> <p>i.e. intentional damage to school property.</p>	<ul style="list-style-type: none"> · The following are possible consequences for students caught vandalizing school property <ul style="list-style-type: none"> · Restitution- pay/repair/clean up · Suspension · Police Involvement
<p>THEFT</p>	<ul style="list-style-type: none"> · Students caught stealing will be suspended. The police may also be involved. · The student will be responsible for full restitution/payment or the return of the stolen item. · Students are strongly encouraged not to leave valuables in the change rooms. · Students are required to lock their lockers with an ACS lock.

<p>PARKING ISSUES</p> <p>i.e. unsafe driving in the parking lot, unsafe interactions with vehicles, loitering in the parking lot, improper parking, parking in cross-hatched sections, improper use of vehicle on school property (squealing tires, honking, etc.)</p>	<ul style="list-style-type: none"> · All students must register the vehicles that they drive with the school (all license plates of vehicles driven must be registered). ACS Parking passes will be issued upon registration. Parking passes must be visible on all cars in the ACS parking lots. · Parking of student vehicles at Assumption College is a privilege. The following are possible consequences for students who drive unsafely in the parking lot, engage in unsafe interactions with vehicles, improper parking, or loiter in the parking lot: <ul style="list-style-type: none"> · Removal of parking privileges · Police involvement · Suspension · All accessible parking spaces are to be observed and only those with accessible parking permits may use them. · Assumption College School is not responsible for lost, stolen items, or for damaged incurred to vehicles.
<p>SMOKING or VAPING ON SCHOOL PROPERTY</p>	<ul style="list-style-type: none"> -Smoking and vaping is not permitted on school property. Cigarettes and vapes should not be visible in the school or in parked vehicles on the property. These items will be confiscated, and a parent will be notified. Confiscated items will not be returned to an individual under the age of 19. -Any student in possession of vapes, refill cartridges, tobacco or cannabis products will be referred to Administration for progressive discipline. -Anyone caught smoking or vaping on school property will face discipline consequences with a suspension from the school and may include a \$300 + fine from the Health Unit.
<p>ALCOHOL AND ILLEGAL SUBSTANCES AT SCHOOL OR WHILE INVOLVED IN A SCHOOL RELATED ACTIVITY</p> <p>(i.e. Dances, Retreats, Field Trips)</p>	<ul style="list-style-type: none"> · The abuse of drugs and alcohol is a threat to our educational community. Specifically, distribution and sale, possession and being under the influence of either will result in discipline consistent with Board policies. · The minimum consequence will be a three-day suspension. Repeat offenders will face severe discipline. · Despite the legalization of marijuana, it is still prohibited to distribute, to possess, or be under the influence of marijuana while at school or while representing the school. · Offending students may be required to enter a counseling program as part of their return to school. · Counseling services are available for students seeking personal help in the area of substance abuse.